

Civil Service Commission

December 13, 2021 – 5:30pm

**Present:** Chairman Mike Hawkins; Commission members Dave Hetrick, Nate Falkenstein, John Potkalitsky, and Melissa Hunter. Also present: Lt. Vince Yakopovich and Secretary Jon Hoover

**MOTIONS**

- **Mr. Falkenstein moved, Mr. Potkalitsky seconded and motion carried unanimously on a voice vote to accept the minutes from the November 10, 2021 special meeting**
  - **Following review and calculation of the sergeant’s promotional written exam results, seniority and efficiency, the Commission proceeded to rank candidates. The Commission ultimately agreed to a ranking of the candidates.**
1. **Brandon Heisler**
  2. **Dan Matejka**
  3. **Nick Szaibel**

Mr. Falkenstein asked Lt. Yakopovich whether the Police Department would like to have an interview, or “review panel” as part of the promotional process.

Lt. Yakopovich replied that candidates tend to know the “textbook” answers posed during interviews. He stated a more reliable test would be the PRADCO supervisory index, but those are prohibitively expensive.

Mr. Hetrick mentioned that in his experience he has worked under “test takers”, that were not natural leaders, to which Lt. Yakopovich replied that there is a probationary period during which the individual can be evaluated and their position adjusted, if necessary.

Mr. Hetrick asked about future retirements which would necessitate additional promotions. Discussion then opened on whether the current list is what would be drawn from, or whether an additional test would need to be held to take into account newly eligible officers.

Lt. Yakopovich mentioned there has been discussion in the Police Department of perhaps doing some restructuring along the lines of what the Fire Department recently did.

Mr. Hawkins asked Lt. Yakopovich to look into whether there are similar tests to the PRADCO example given that would be suitable to the City’s needs.

**UNFINISHED BUSINESS**

- None

**NEW BUSINESS**

- None

**Mr. Potkalitsky moved to adjourn, Mr. Falkenstein seconded, and motion carried unanimously on a voice vote to adjourn at 5:56pm**

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Jon Hoover, Civil Service Commission Secretary

Presiding Officer: \_\_\_\_\_

Mike Hawkins, Chairman