



February 8, 2022

TO: Council Members
Mayor Molnar
Directors
Staff
Media

From: Clerk of Council

RE: **AGENDA – Work Session & Regular Meeting: Thursday, February 10, 2022**
“Council Office Hours” with Councilor Tulley: 6:30pm
Work Session: 7:00pm
Council Meeting: 7:30pm

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE BY MAYOR NICHOLAS MOLNAR

III. APPROVAL OF MINUTES [J. BRANDT, J. GARVAS]

Thursday, January 27, 2022 – Regular Council Meeting

IV. PUBLIC COMMENTS

V. CORRESPONDENCE

VI. PENDING &/OR NEW LEGISLATION

ORD.NO. 10 - 2022 [V. VENTURA, J. TULLEY]

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE OF NEW EQUIPMENT FOR THE FIRE DEPARTMENT

1st Read
2nd Read
3rd Read

ORD.NO. 11 - 2022 [J. BRANDT, V. VENTURA]

AN ORDINANCE ESTABLISHING TWO FULL-TIME POSITIONS OF “CUSTOMER SERVICE SPECIALIST” WITHIN THE PARKS AND RECREATION DEPARTMENT

1st Read
2nd Read
3rd Read

ORD.NO. 12 - 2022 [J. GARVAS, J. TULLEY]

AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF ORDINANCE 4-2021 WHICH ESTABLISHED THE COMPENSATION SCHEDULE FOR THE NON-UNION CITY EMPLOYEES OF MACEDONIA EFFECTIVE JANUARY 1, 2021

1st Read
2nd Read
3rd Read

ORD.NO. 13 - 2022 [D. FINLEY, J. BRANDT]

AN ORDINANCE PROVIDING FOR SUBMISSION TO THE ELECTORS OF THE CITY OF MACEDONIA A PROPOSED AMENDMENT TO SECTIONS 4.06 AND 4.07 OF THE CITY’S CHARTER RELATIVE TO MEETINGS OF COUNCIL

1st Read
2nd Read
3rd Read

VII. MOTIONS/OTHER LEGISLATIVE ACTION

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VIII. MAYOR’S REPORT

IX. COMMITTEE REPORTS

X. DEPARTMENT REPORTS

Service Department:	Interim Director Steve Dzurnak
Engineer Department:	Director Joe Gigliotti
Parks & Recreation Department:	Director Jason Chadock
Finance Department:	Director John Veres
Fire Department:	Chief Brian Ripley
Police Department:	Chief Jon Golden
Human Resources Department:	Director Annette Smith
Building Department:	Commissioner Robert Rodic
IT Department:	Director Kyle Collins
Law Department:	Director Mark Guidetti

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT [J. TULLEY, D. FINLEY]

February

Public Notice of City Meetings / Calendar of Events / Dates of Interest

***Public Comment for those not able to attend in-person at the February 10th Council Meeting should be sent to Clerk of Council Jon Hoover at jhoover@macedonia.oh.us . Public comment must be received no later than the close of business on February 9th, 2022 and will be subsequently made available to the public.**

***Note ***

- In-person meetings have resumed. This City Council meeting will take place in Council Chambers at the Macedonia City Center, 9691 Valley View Rd., Macedonia, OH 44056
 - Council's meeting will also be livestreamed through Microsoft Teams. The link to access will be available on the City of Macedonia's website www.macedonia.oh.us



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Mayor's Court	2	3	4	5
6	7	8 Mayor's Court	9	10 City Council Work Session City Council Meeting	11	12
13	14 Planning Commission	15 Mayor's Court	16 Parks & Recreation Commission Board of Zoning Appeals	17	18	19
20	21 Presidents' Day	22 Mayor's Court	23	24 City Council Work Session City Council Meeting	25	26
27	28					

Record of Proceedings
Regular Council Meeting
January 27th, 2022

1 Presiding Officer, Mayor Nicholas Molnar called the January 27th, 2022 regular meeting to order at
2 7:30p.m..
3

4 **Present:** Council members Jessica Brandt, Dave Finley, Jeff Garvas, Jan Tulley, and Vini J.
5 Ventura. Also present: Law Director Mark Guidetti and Clerk of Council Jon Hoover.
6

7 **INVOCATION & PLEDGE OF ALLEGIANCE** Chaplain Tom O'Brien of Nordonia Hills American
8 Legion 801.
9

10 **APPROVAL OF MINUTES**
11

12 Ms. Brandt moved, second by Mr. Garvas, to approve the minutes of the regular meeting of January 13,
13 2022 as received from the Clerk of Council. The motion carried unanimously by a voice vote.
14

15 **PUBLIC COMMENTS:** None
16

17 **CORRESPONDENCE:** None
18
19

20 **INTRODUCTION, READINGS & ADOPTION OF LEGISLATION**
21

22 **ORDINANCE NO. 80-2021**

23 AN ORDINANCE AMENDING SECTION 1365.08(c) OF THE CITY OF MACEDONIA CODIFIED
24 ORDINANCES RELATIVE TO THE REGULATION OF MOTOR VEHICLES IN THE
25 MAINTENANCE STANDARDS PORTION OF THE BUILDING CODE was offered by Mr. Ventura
26 for **third reading by title only**. Seconded by Mr. Garvas.

27 The Mayor explained the origination of this legislation was due to residents complaining about some
28 dilapidated vehicles in driveways that had not moved, in some cases, years. Upon personal inspection, he
29 found an instance where the unlicensed, dilapidated vehicle had been sitting so long that moss had grown
30 on it.
31

32 Commissioner Rodic stated he had Chris Hall from the Building Department canvas the City after the last
33 meeting to get a feel for how many vehicles and properties that would be affected by this legislation. It
34 was discovered that 25-30% of these properties had also been cited for other offenses in the past (tall
35 grass, debris in yard, etc.). The hope is this legislation will help motivate residents to bring these issues
36 into compliance.
37

38 Mr. Ventura moved, second by Mr. Garvas, to **adopt ORD.NO. 80-2021 and post the same according**
39 **to law**. Councilors Brandt, Garvas, Tulley and Ventura voting in the affirmative. Councilor Finley
40 voting in the negative. **ORD.NO. 80-2021 declared and adopted**.
41

42 **ORDINANCE NO. 4-2022**

43 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE
44 PURCHASE AND INSTALLATION OF LIGHTING ON FIELD 3 AT LONGWOOD PARK FOR THE
45 CITY OF MACEDONIA was offered by Ms. Brandt for **first, second and third reading by title only**.
46 Seconded by Ms. Tulley. The motion carried unanimously by a voice vote.

47 Ms. Brandt moved, second by Ms. Tulley, to **amend ORD.NO. 4-2022 by replacing the incidence of**
48 **“Field 3” with the words “Field C” wherever it is noted**. Seconded by Ms. Tulley. The motion carried
49 unanimously by a voice vote.
50

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51 Dir. Chadock explained this is a planned capital project for 2022 which allow lights to be installed at
52 Field C. The City will work with Graybar, who has joined with Omnia Partners on a government
53 cooperative. Anticipated delivery and installation will take some time, and this agreement will allow
54 roughly a May/June timeframe, subject to change based on delivery times. Evening programming has
55 opportunity to double.

56
57 Ms. Brandt moved, second by Ms. Tulley, to **adopt ORD.NO. 4-2022 and post the same according to**
58 **law.** Motion carried unanimously by a voice vote. **ORD.NO. 4-2022 declared and adopted.**

59
60 **ORDINANCE NO. 5-2022**
61 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE
62 NORTHEAST OHIO PUBLIC ENERGY COUNCIL IN ORDER TO ACCEPT ENERGIZED
63 COMMUNITY GRANTS was offered by Mr. Garvas for **first, second and third reading by title only.**
64 Seconded by Mr. Finley. The motion carried unanimously by a voice vote.

65 The Mayor explained this legislation allows the City to receive \$29,606 to apply towards the lights at
66 Field C. NOPEC does a lot to give back and this is a nice benefit from being part of NOPEC.

67
68 Mr. Garvas moved, second by Mr. Finley, to **adopt ORD.NO. 5-2022 and post the same according to**
69 **law.** Motion carried by a majority voice vote. Councilors Brandt, Finley, Garvas and Ventura voting in
70 the affirmative. Councilor Tulley abstained. **ORD.NO. 5-2022 declared and adopted.**

71
72 **RESOLUTION NO. 6-2022**
73 A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE PLANS, BIDS AND
74 SPECIFICATIONS, AND FURTHER AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS,
75 FOR VARIOUS ROADWAY IMPROVEMENT PROJECTS FOR THE 2022 ROAD IMPROVEMENT
76 PROGRAM was offered by Ms. Tulley for **first, second and third reading by title only.** Seconded by
77 Ms. Brandt. The motion carried unanimously by a voice vote.

78 Dir. Gigliotti read the list of roads to be completely repaved in 2022: Capital Boulevard, Prairie Crossing,
79 Brook Circle, Shoshone Trail, Mimosa Drive, Whispering Woods Drive and Blue Jay Trail. The City has
80 received a grant from AMATS for the paving of Valley View Road between Twinsburg Road and the
81 border with Hudson city limits, which will happen in either 2023 or 2024.

82
83 Ms. Tulley moved, second by Ms. Brandt, to **adopt RES.NO. 6-2022 and post the same according to**
84 **law.** Motion carried unanimously by a voice vote. **RES.NO. 6-2022 declared and adopted.**

85
86 **RESOLUTION NO. 7-2022**
87 A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE PLANS, BIDS AND
88 SPECIFICATIONS, AND FURTHER AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS,
89 TO RESURFACE THE CITY-OWNED PARKING AREA ADJACENT TO CURRENT GOLF
90 FACILITIES was offered by Mr. Ventura for **first, second and third reading by title only.** Seconded by
91 Ms. Tulley. The motion carried unanimously by a voice vote.

92
93 Dir. Gigliotti explained this ordinance is to resurface the asphalt parking lot at the Windmill Golf Center
94 and incidental work to replace the concrete walk adjacent to the building so that it is ADA-compliant.

95
96 Ms. Brandt asked for explanation on what the relationship is between the City and the golf facilities, to
97 which the Mayor responded the City owns this property and the golf facility is leasing the property. Part
98 of the agreement is for the City to maintain the parking lot.

99
100 Mr. Ventura moved, second by Ms. Tulley, to **adopt RES.NO. 7-2022 and post the same according to**
101 **law.** Motion carried unanimously by a voice vote. **RES.NO. 7-2022 declared and adopted.**

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Mr. Finley moved to add **ORD.NO. 8-2022 to the agenda and waive the 48-hour notice rule of Council**. Seconded by Ms. Brandt. The motion carried unanimously by a voice vote.

ORDINANCE NO. 8-2022

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH FALLS MOTOR CITY FOR THE PURCHASE OF A 2022 DODGE RAM 3500 TRUCK FOR THE CITY PARKS & RECREATION DEPARTMENT WITHOUT THE NECESSITY OF ADVERTISEMENT AND FORMAL BIDDING was offered by Mr. Finley for **first, second and third reading by title only**. Seconded by Ms. Brandt. The motion carried unanimously by a voice vote.

The Mayor spoke to both Ord.No. 8 & 9-2022 by saying the City needs these trucks and they are budgeted for, but given the relative scarcity of supply Interim Dir. Dzurnak searched and was able to find these two trucks for purchase.

Mr. Finley moved, second by Ms. Brandt, to **adopt ORD.NO. 8-2022 and post the same according to law**. Motion carried unanimously by a voice vote. **ORD.NO. 8-2022 declared and adopted.**

Mr. Garvas moved to add **ORD.NO. 9-2022 to the agenda and waive the 48-hour notice rule of Council**. Seconded by Mr. Ventura. The motion carried unanimously by a voice vote.

ORDINANCE NO. 9-2022

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH FALLS MOTOR CITY FOR THE PURCHASE OF A 2022 DODGE RAM 3500 TRUCK FOR THE CITY SERVICE DEPARTMENT WITHOUT THE NECESSITY OF ADVERTISEMENT AND FORMAL BIDDING was offered by Mr. Garvas for **first, second and third reading by title only**. Seconded by Mr. Ventura. The motion carried unanimously by a voice vote.

The Mayor reiterated the explicit need for these trucks to keep operations flowing in an efficient manner.

Mr. Garvas moved, second by Mr. Ventura, to **adopt ORD.NO. 9-2022 and post the same according to law**. Motion carried unanimously by a voice vote. **ORD.NO. 9-2022 declared and adopted.**

MOTIONS / OTHER LEGISLATIVE ACTION: None

MAYOR'S REPORT

- Snow is plowed towards the tree lawns throughout the City. Despite the hazards and stresses of snow removal, City workers have done an excellent job. Ms. Tulley requested residents to shovel snow from around fire hydrants. Ms. Brandt requested private snowplows to not pile snow in front of fire hydrants. The Mayor explained that snowplow drivers will not lift their plow at every driveway.
- Please don't drive distracted! Put the phones down and drive the vehicle.
- Dir. Gigliotti gave a Power Point presentation on Pavement Condition Ratings (PCR) and how it is determined which roads are addressed and when.

COMMITTEE REPORTS

Parks & Recreation Commission Ms. Brandt stated the Parks & Recreation Commission had their first meeting of 2022 on Wednesday, January 19. Discussion was had on plans for 2022, which includes

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153 events scheduled up to Winter and installing AEDs. Ms. Brandt analyzed water billing from before
154 repairs were made on the hot tub and found that in 2019 the bills were over \$42,000, and in 2021 they
155 were \$25,000. While not completely a result of the hot tub repair, it was a large contributor and remains
156 popular with the members. Thanks to Dir. Chadock for making it one of his first priorities. Electricity
157 savings were also had, due in part to the new LED lights (2019 costs were just under \$92,000, while 2021
158 was \$78,000). Gas costs have been about the same, but a large HVAC update could reduce energy costs.
159 A member of the Nordonia Hills Athletic Association (NHAA) proposed a reduction of fees since some
160 players on teams are members, and when the idea was put to a Commission vote, it was unanimously
161 agreed that no fee reduction would take place. Rental fees are not to make money, but recoup the cost of
162 maintaining the fields. Next meeting will be the third Wednesday in February (2/16) at 6pm in the
163 Recreation Center.

164
165 **JEDD** Mr. Ventura reported the first JEDD meeting of the year that was scheduled for January 26 had to
166 be cancelled due to scheduling conflicts. The next rescheduled meeting will be on Thursday, March 3.

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168
169 **DEPARTMENT REPORTS**

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171 **Service Department:** Interim Director Steve Dzurnak – The salt sheds are full after a 600 ton delivery of
172 salt. About two tons of asphalt has been used thus far for cold patching, over 80 mailboxes have been
173 fixed, and removed snow from cul-de-sacs in Gardens at Highland.

174
175 **Engineer:** Director Gigliotti- Thanks to Council for passage of Resolutions 6&7-2022. Highland Road
176 will be repaved this year between Valley View and Chamberlain Roads, and there will be traffic delays
177 while the work is being done. News was received that the City will receive a second grant from AMATS
178 for the Highland and Valley View Road intersection project in the amount of \$302,000, which will be on
179 top of the grant received in 2021 for \$1.8 million.

180
181 Mr. Garvas asked whether it is known at this point how long construction at the Highland/Valley View
182 intersection will take, to which Dir. Gigliotti responded they will know more once it gets closer to the
183 start of construction, and will make sure information is shared with residents once it is known.

184
185 Mr. Finley asked whether the intention is to have the Highland/Valley View intersection closed off and
186 detoured, or keep it driveable during construction? Dir. Gigliotti responded the intersection will remain
187 driveable, as there are no good detour options and work cannot be done at night due to there being
188 residential properties in the area.

189
190 The Mayor explained the competitive bidding process for road projects.

191
192 **Parks and Recreation Department:** Director Chadock – Thanks to Interim Dir. Dzurnak and his crew
193 for the excellent job of snow removal at the Recreation Center. There are no leaks at the Recreation
194 Center, rather snow melting from the roof is getting into some of the HVAC ventilation and causing drips
195 in certain spots. Pavilion rentals are now live for residents, with non-residents following in a few weeks.
196 Ball field rentals will be live in a couple weeks. Electric savings from between 2019 and 2021 was
197 \$13,668. December 2021 holiday membership sale made \$18,552. 61% of Recreation Center members
198 are non-residents. Over 9000 registrants for aquatics in 2021.

199
200 **Finance Department:** Director Veres – The Finance Department is gathering data for the audit and
201 working on implementation of the electronic invoice approval.

202
203 Ms. Brandt asked when residents can anticipate access to 2021 income tax refund forms on the City
204 website, to which Dir. Collins responded they were posted the morning of this meeting.

205

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206 **Fire Department:** Chief Ripley- Please do not cover fire hydrants with snow. There was a major house
207 fire last evening on Shepard Road, and thankfully that nearby hydrant was accessible and operational.
208

209 **Police Department:** Chief Golden – The Police Department has slowed down during this current weather
210 as people tend to stay inside when it is this cold, but unfortunately more drivers tend to end up in ditches
211 when they go out in this weather. If you must go out, please slow down and take your time. Please help
212 the Service Department out by not parking in the streets when snow is expected.
213

214 The Mayor reminded everyone there is a parking ban in effect throughout the City after 2am. He also had
215 the pleasure of swearing in a part-time dispatcher, Lindsey Sczcesniak and new police sergeant Brandon
216 Heisler before the Council meeting.
217

218 Ms. Tulley pointed out that no garbage or recycling containers should be in the street, but instead in the
219 apron at the end of your driveway when snow prevents placement on the tree lawn.
220

221 **HR Department:** Director Smith – HR is in the middle of recruitment for the new Service Director and
222 has expanded the marketing reach. Final numbers for benefits were 75% claims to premiums, with the
223 average being 83%, so HR is asking to look at numbers on a monthly basis for a clearer outlook on where
224 they may want to go for next year. Work is taking place revising employee handbook to reflect current
225 policies and procedures and any employment law updates. Training was evaluated last year to
226 specifically tailor it to departments instead of a “one size fits all” version. Currently working on a
227 document library that are PDF-fillable where people can retrieve forms.
228

229 **Building Department:** Commissioner Rodic – The Planning Commission agenda for their February 14th
230 meeting will include consideration of two signs: wall sign for Wayback Burgers and a ground sign for
231 Bindtech. Target is proposing site improvements that include re-stripping the parking lot, improving
232 lighting and installing signs for order pickup. Don Basch Jewelers will come back for a preliminary plan
233 approval on their Fairlane Drive project. Over 1,100 permits were issued in 2021, with just over 800
234 being residential, which generated almost \$350,000 in revenue. Among home inspections, a significant
235 amount were for generator installs, and residential solar panels are becoming more common. Private
236 snowplow contractors are required to be registered with the City.
237

238 **IT Department:** Director Collins – Closed 26 tickets since the last Council meeting. 1099-Gs were sent
239 to the printer today for those that received a refund. New options for point-to-point data to explore ways
240 for dealing with issues like what have been experienced at the Recreation Center, and not be reliant on
241 Spectrum’s fiber. Work on developing the new City website continues.
242

243 **Law Department:** Director Guidetti – No report
244
245

246 **UNFINISHED BUSINESS:**
247

248 Ms. Tulley asked Dir. Guidetti a follow-up question about new pole antennas that have been installed in
249 areas throughout the City and to explain to the residents what those are, whether they need a permit, and
250 if there is a limit to how many can be installed.
251

252 Dir. Guidetti stated from a layman’s perspective, they are basically communications equipment First
253 Energy has installed to monitor their equipment. The City traditionally has not required a permit for the
254 right-of-way, and there is no limit that he is aware of at the moment as long as they are not substantially
255 interfering with some other right.
256

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257 Ms. Tulley asked if the City is informed beforehand of when and where these poles are going to be
258 installed, to which Dir. Guidetti recommended residents call First Energy to have a more detailed
259 conversation, not the City.

260

261 **NEW BUSINESS:**

262

263 Ms. Brandt thanked the residents for passing prior levies that allow the road program to be done. \$13
264 million have been spent since 2015, and every year the City has been able to continue this program is
265 because the residents and their voting 'yes' on the road levy.

266

267 Ms. Tulley congratulated the Nordonía High School wrestling team for finishing third at the tournament.
268 There was a recent article about the development of the Nordonía swim team. Discussion ensued
269 regarding the Nordonía boys and girls basketball teams having the opportunity to play at Rocket
270 Mortgage Fieldhouse.

271

272 There being no further business, Mr. Finley moved, second by Mr. Ventura, to **adjourn the meeting**.
273 The motion passed **unanimously** pursuant to a voice vote and the meeting was adjourned at
274 approximately 8:22p.m.

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277 **Date:** _____

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Attest: _____
Jon Hoover, Clerk of Council

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282

283

284 **Mayor:** _____

285 Nicholas Molnar

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ORIGINATOR: FINANCE DEPARTMENT

SPONSOR: Ventura

**CITY OF MACEDONIA
ORDINANCE NO. 10 – 2022**

**AN ORDINANCE
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH
HUNTINGTON PUBLIC CAPITAL CORPORATION TO FINANCE THE PURCHASE
OF NEW EQUIPMENT FOR THE FIRE DEPARTMENT**

WHEREAS, in order to increase the efficiency of the Fire Department’s operations, the City of Macedonia desires to purchase a new Pierce Manufacturing, Inc. Fire Engine (“Equipment”) for the Fire Department as previously authorized by Ordinance 3-2002; and

WHEREAS, the City of Macedonia has obtained quotes to finance the Equipment, and upon recommendation of the Mayor and Director of Finance, Council desires to authorize the Mayor to enter into an agreement with Huntington Public Capital Corporation to secure financing for the Equipment; and

WHEREAS, Council deems it in the best interest of the health, safety and welfare of its residents to provide the Fire Department with the new Equipment and financing for the same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Macedonia, County of Summit and State of Ohio:

Section 1. That the Mayor is authorized and directed to enter into a Lease-Purchase Agreement with Huntington Public Capital Corporation to finance the procurement of the Equipment, for a ten-year term at the fixed rate of 2.35%, with payments to be made on an annual basis and in the total amount of Seven Hundred Forty-Seven Thousand Four Hundred Eighty Dollars (\$747,480.00) pursuant to the terms and conditions as set forth in the document attached hereto as Exhibit “A” and incorporated herein by reference.

Section 2. That the Mayor and Director of Finance are further authorized to undertake any and all actions to finalize such financing agreement.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of Council, and that all deliberations of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. Wherefore, this Ordinance shall become effective upon its adoption by Council and signature of the Mayor or as otherwise be provided for in law.

PASSED: _____

EFFECTIVE: _____

POSTED: _____

MAYOR: _____

Nicholas Molnar

ATTEST: _____

Jon Hoover, Clerk of Council



TERM SHEET

Date: January 25, 2022

Type of Transaction: Lease-Purchase Agreement (the "Lease")

Lessee: City of Macedonia

Lessor: Huntington Public Capital Corporation

Escrow Agent: The Huntington National Bank (if needed)

Financed Amount: \$747,480.00

Use of Proceeds: To finance a Pierce Enforcer Pumper (the "Equipment")

Structure/Security: The Lease shall be payable from legally available revenues of the Lessee, subject to annual appropriation. Pursuant to the Lease documentation, the Lessee shall hold title to the Equipment and grant Lessor a continuing, first prior security interest in any and all right, title and interest of Lessee in the Equipment and in all additions, attachments, accessions, and substitutions thereto.

Tax Status: Tax-Exempt (Bank Qualified)

Commencement Date: No later than March 25, 2022

If escrow funding is required, the Financed Amount will be deposited with the Escrow Agent on the Commencement Date for the benefit of the Lessee. As Equipment is delivered to and accepted by the Lessee, disbursements will be made by the Escrow Agent at the direction of the Lessee and with the written approval of Lessor

Term: Ten (10) Years

Payment Frequency: Annual in Arrears

Lessor Rate: 2.35%

Fees:

Documentation Fee (Per Schedule):	\$0.00
Escrow Fee (if needed):	\$500.00

Prepayment Option: The Lease may be prepaid at any time (in whole, but not in part) at a price equal to the then outstanding balance ("Balance"), plus accrued interest, plus a prepayment premium calculated as follows: 3% of the Balance if paid in the first 12 months of the Lease Term; 2% of the Balance if paid in the second 12 months of the Lease Term; and 1% of the Balance if paid after the second 12 months of the Lease Term.

Insurance: Lessee, at its own expense, will provide insurance naming Lessor as loss payee and additional insured.

Warranties: Lessor makes no warranties expressed or implied. Lessee's sole warranty rights are any provided by the Equipment vendors and/or manufacturers.

Net Lease: Lessor is not a manufacturer or dealer of equipment. All maintenance, license fees, taxes, insurance, and any other costs related to ownership and operation of the Equipment shall be the responsibility of Lessee.

Documentation: Lessor contemplates using standardized documentation and intends to use in-house legal counsel. If this transaction necessitates that the Lessor use outside legal counsel or incur any other extraordinary expenses, such costs shall be borne by Lessee.

Credit Approval: The terms set forth herein reflect a proposed, preliminary structure and are subject to final credit approval by Lessor and the negotiation of mutually acceptable documentation. They do not represent all the terms and conditions that may ultimately be included in a financing between Lessee and Lessor.

Proposal Expiration: This proposal shall expire at Lessor's option if (a) Lessor has not received the Lessee's written acceptance by February 11, 2022; and (b) if the funding does not occur on or before on March 25, 2022.

Huntington Contact: Jill Murphy, Senior Vice President
Huntington Public Capital
Phone: 330-841-0179
Email: Jill.Murphy@Huntington.com

Accepted By:
City of Macedonia

By

Name

Title

Date

Huntington Public Capital® ("HPC"), a division of The Huntington National Bank (the "Bank"), is providing the information contained in this document for discussion purposes only in connection with an arm's-length transaction under discussion between you and HPC. If you are a "municipal entity" or "obligated person" within the meaning of the municipal advisor rules (the "Rules") of the Securities and Exchange Commission, Rule 15Ba1-1 et seq. this information is provided to you pursuant to and in reliance upon the "bank exemption," and/or other exemptions and/or the "general information" exclusion provided under the Rules. HPC is acting for its own interest and has financial and other interests that differ from yours. HPC is not acting as a municipal advisor or financial advisor, and has no fiduciary duty, to you or any other person pursuant to the Rules. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of the Rules. HPC is not recommending that you take or refrain from taking any action with respect to the information contained in this document. Before acting on this information, you should discuss it with your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate. As used in this notice, the "Rules" means Section 15B of the Securities Exchange Act of 1934, the Securities and Exchange Commission's Rule 15Ba1-1, et seq., and any related municipal advisor rules of the Municipal Securities Rulemaking Board, all as they may be amended from time to time.

ESTIMATED DEBT SCHEDULE

	Date	Payment	Interest	Principal	Balance
Loan	03/15/2022				747,480.00
1	03/01/2023	84,669.82	16,882.67	67,787.15	679,692.85
2	03/01/2024	84,669.82	15,972.78	68,697.04	610,995.81
3	03/01/2025	84,669.82	14,358.40	70,311.42	540,684.39
4	03/01/2026	84,669.82	12,706.08	71,963.74	468,720.65
5	03/01/2027	84,669.82	11,014.94	73,654.88	395,065.77
6	03/01/2028	84,669.82	9,284.05	75,385.77	319,680.00
7	03/01/2029	84,669.82	7,512.48	77,157.34	242,522.66
8	03/01/2030	84,669.82	5,699.28	78,970.54	163,552.12
9	03/01/2031	84,669.82	3,843.47	80,826.35	82,725.77
10	03/01/2032	84,669.82	1,944.05	82,725.77	0.00
Grand Totals		846,698.20	99,218.20	747,480.00	

ORIGINATOR: PARKS AND RECREATION DEPARTMENT

SPONSOR: Brandt

**CITY OF MACEDONIA, OHIO
ORDINANCE NO. 11 - 2022**

**AN ORDINANCE ESTABLISHING TWO FULL-TIME POSITIONS
OF “CUSTOMER SERVICE SPECIALIST” WITHIN THE
PARKS AND RECREATION DEPARTMENT**

WHEREAS, it has become necessary to improve operations and efficiency with the City’s Parks and Recreation Department by creating two full-time positions of “Customer Service Specialist” as recommended by the Director of Parks and Recreation; and

WHEREAS, to accomplish this purpose, Council hereby desires to create two positions of “Customer Service Specialist” as set forth in the position description attached hereto as Exhibit “A” and incorporated herein by reference.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Macedonia, County of Summit and State of Ohio:

Section 1. There is hereby created two full-time positions of Customer Service Specialist within the Parks and Recreation Department with a position description as set forth in Exhibit “A.”

Section 2. The positions of full-time Customer Service Specialist have been determined to be non-exempt for purposes of the Fair Labor Standard Act.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

WHEREFORE, this Ordinance shall become effective upon its adoption by Council and signature by the Mayor or as may otherwise be provided for in law.

PASSED: _____

EFFECTIVE: _____

POSTED: _____

MAYOR: _____
Nicholas Molnar

ATTEST: _____
Jon Hoover, Clerk of Council

EXHIBIT "A"

City of Macedonia

Parks and Recreation Department Job Description

Job Title: Customer Service Specialist

FLSA Status: Non – Exempt

Pay Range: Grade 3 - \$9.38 (\$19,510) - \$16.91 (\$35,127.80)

General Description of Work: Greets and assists patrons who come into the recreation center. Handles registration for all programs and activities. Supervises front desk operations, staff, and entire building as necessary. Serves as Manager on Duty when administrative staff is not present. This is a full-time position.

Supervision Received: Receives supervision from Recreation Supervisor.

Schedule: Recreation hours of operation or as directed by supervisor to include weekends, evenings, and holidays.

Required Minimum Qualifications: High school diploma required. Two (2) years of progressively responsible experience in a related position, or an equivalent combination of education and experience which provides the necessary skills and abilities to perform the job. First Aid and CPR/AED certification required or must obtain within 3 months from start date.

Preferred Qualifications: Bachelor's degree in Parks and Recreation or a related field preferred. Previous front desk experience.

Primary Duties/Essential Functions:

This position will assist the Recreation Supervisor with operations and staffing oversight. This position can also serve as manager on duty in the absence of other full-time operations staff.

1. Programming

- a. Responsible for knowledge of all program areas within the Parks and Recreation Department
- b. Writes, distributes, tabulates and evaluates participant and citizen surveys and responses; identifies targets for survey distribution
- c. Implements program and facility evaluation procedures, collects data, and makes recommendations
- d. Assist with planning and oversight of youth/adult programs and sports as needed
- e. Performs special projects assigned by management including, but not limited to mailers, reports, statistics and phone calls
- f. Schedules programming space and/or works with other Coordinators to make appropriate bookings; Coordinates with other departments as needed to ensure space is maintained and maintenance is completed
- g. Provides communication with participants, staff, and director regarding cancelations or program adjustments

- h. Reviews trends, makes program proposals, and initiates contracts with instructors or organizations for programs to serve the community
- 2. Supervision**
- a. Supervises operations of the front desk, tot room, weight room, and recreation registration software
 - b. Assists with scheduling, hiring, discipline, training, evaluation, and development of staff
 - c. Manages the facility when administrative employees are not present to include handling emergencies, and completes accident and incident reports as necessary while providing emergency care based on certification
 - d. Makes regular rounds of the building to ensure proper supervision, safety, cleanliness and customer satisfaction, cleans and makes proper adjustments as needed or assigned
 - e. Monitors sports and programming areas to ensure proper procedures are followed by staff, volunteers, and guests
- 3. Administrative**
- a. Performs program registration, membership sales, merchandise sales, rentals, tot room registrations and park pavilion reservations using the software provided
 - b. Responsible for providing excellent customer service to guests and ensuring staff is providing expected service to those who come into the recreation center, call in, or email
 - c. Responsible for cash handling to include balancing cash drawers
 - d. Handles incoming phone calls to the recreation center
 - e. Enforces building rules and regulations
 - f. Responsible for handling patron complaints and problem solving to find a solution
 - g. Responsible for working during scheduled special events
 - h. Maintains membership and roster files in addition to daily facility numbers and maintenance checks
 - i. Other duties as assigned

Required Knowledge, Skills and Abilities

- Knowledge of Parks and Recreation Department policies and procedures and knowledge of community recreation and programming needs and services
- Knowledge of City of Macedonia policies and procedures including budgeting, purchasing and payroll procedures
- Knowledge of basic supervisory practices and ability to coach staff and volunteers through dynamic situations
- Knowledge of emergency actions plans
- Ability to utilize database, spreadsheet and word processing software
- Ability to manage, organize, direct and train coaching and programming staff and volunteers
- Ability to develop and implement program objectives
- Ability to develop and maintain effective working relationships with co-workers, supervisors, the public and representatives of various other agencies
- Ability to respond effectively to guest feedback
- Ability to respond effectively to emergencies and life-threatening situations
- Ability to interact effectively with the public and co-workers; ability to communicate in a clear, loud, and friendly manner
- Ability to prepare and maintain accurate records, reports, and cancel classes as needed
- Ability to operate a motor vehicle, lift/carry/move equipment and items weighing up to 50 lbs.

- Ability to work with numerous and frequent deadlines, distractions and interruptions
- Ability to manage and prioritize multiple tasks simultaneously
- Ability to operate standard office equipment including, but not limited to, computers, telephones, facsimile machines, copiers and printers
- Ability to work a flexible schedule to include nights, weekends, and holidays
- Ability to sit, stand, stoop, and bend to perform typical office work

Work Environment:

- Job is performed in an area with good lighting, ventilation, and equipment both inside and outside.

Pay Range: Grade 3 - \$9.38 – \$16.91/hr.

Employee Name (Print) _____

Employee Signature _____ Date _____

ORIGINATOR: PARKS AND RECREATION DEPARTMENT

SPONSOR: Garvas

**CITY OF MACEDONIA
ORDINANCE NO. 12 -2022**

**AN ORDINANCE
AMENDING SECTIONS 1 AND 2 OF ORDINANCE 4-2021 WHICH ESTABLISHED
THE COMPENSATION SCHEDULE FOR THE NON-UNION CITY EMPLOYEES
OF MACEDONIA EFFECTIVE JANUARY 1, 2021**

WHEREAS, Council of the City of Macedonia, upon the recommendation of the Director of the City’s Parks and Recreation Department, wishes to amend Section 1 of the compensation scheduled previously established for the non-union employees of the City as set forth in Ordinance 4-2021, in order to account for the newly-created positions of “Customer Service Administrator” within the Parks and Recreation Department pursuant to Ordinance ____-2022.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Macedonia, County of Summit and State of Ohio:

Section 1. That Section 1 of Ordinance 4-2021 be amended as follows:

Section 1. That effective January 1, 2021 the following employees which are exempt from the collective bargaining units, shall be assigned to the designated paygrades. Where the ranges of pay are specified below in Sections 1 through 4, the Mayor shall determine the specific salary or wage applicable, which compensation shall be within the given paygrade unless expressly authorized by Council:

Parks and Recreation Department	Paygrade	# of Staff
Recreation Director (exempt)	12	1
Recreation Supervisor - Aquatics & Fitness (exempt)	10	1
Head Lifeguard	4	As Needed
Swimming Instructor	4	As Needed
Head Swim Coach	3	As Needed
Lifeguard	3	As Needed
Assistant Swim Coach	2	As Needed
Recreation Supervisor – Sports & Programs (exempt)	10	1

Rec Leader	2	As Needed
Head Camp Counselor	2	As Needed
Camp Counselor	2	As Needed
Recreation Coordinator – Marketing & Special Events	6	1
Fitness Supervisor	2	As Needed
Fitness Attendant	1	As Needed
Lead Customer Service Representative	3	As Needed
<u>Customer Service Specialist</u>	<u>3</u>	<u>2 (full time)</u>
Customer Service Representative	1	As Needed
Child Care Representative	1	As Needed
Administrative Assistant	6	1
Recreation Supervisor – Facilities & Membership (exempt)	10	1
Concessions Service Worker	1	As Needed

* * *

Section 2. That Section 2 of Ordinance 4-2021 be amended as follows:

Section 2: That effective January 1, 2021 the following paygrades shall be implemented for all non-bargaining employees.

* * *

NOTES: Minimum Wage shall not be below State of Ohio or Federal Minimum Wage Requirements
Positions listed in paygrades 1-4 are part-time unless otherwise stated
Positions with an (*) may be subject to part-time hours

* * *

Section 3. It is found and determined that all formal action of this Council and concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. Wherefore, this Ordinance shall become effective upon its adoption by Council and signature by the Mayor or as may otherwise be provided for in law.

PASSED: _____

EFFECTIVE: _____

POSTED: _____

MAYOR: _____
Nicholas Molnar

ATTEST: _____
Jon Hoover, Clerk of Council

ORIGINATOR: COUNCIL

SPONSOR: D. FINLEY

**CITY OF MACEDONIA
ORDINANCE NO. 13 – 2022**

**AN ORDINANCE
PROVIDING FOR SUBMISSION TO THE ELECTORS OF THE CITY OF
MACEDONIA A PROPOSED AMENDMENT TO SECTIONS 4.06 AND 4.07 OF THE
CITY’S CHARTER RELATIVE TO MEETINGS OF COUNCIL**

WHEREAS, it has become necessary to amend the Sections 4.06 and 4.07 of the Charter of the City of Macedonia relative to meetings of City Council so as to allow for virtual regular or special Council meetings to be held in certain circumstances; and

WHEREAS, the Preamble of the City’s Charter provides that residents of the City, through the adoption of the Charter, have secured for themselves the benefits of municipal home rule, and the exercise all the powers of local self-government under the Constitution and the laws of the State of Ohio; and

WHEREAS, Section 2.01 of the City’s Charter provides the City with all powers which may be possessed or assumed by municipalities under the Constitution and laws of the State of Ohio for local self-government; and

WHEREAS, Section 4.05 of the City’s Charter authorizes Council to, *inter alia*, adopt its own rules, regulations or bylaws; and

WHEREAS, Section 4.09 of the City’s Charter authorizes Council to make provision for, *inter alia*, the time and place of regular meetings of Council and the form and method of enactment of its ordinances and resolutions; and

WHEREAS, Section 4.09 of the City’s Charter further authorizes Council, *inter alia*, to exercise by ordinance, resolution, or motion all powers of local self-government not inconsistent with the Charter, Ohio Constitution, and Constitution of the United States, and also authorize Council to enact rules or regulations concerning its meetings contrary to the general laws of the State of Ohio; and

WHEREAS, it has been deemed in the best interest of the health, safety and welfare of City residents to amend Sections 4.06 and 4.07 of the Charter as set forth below; and

WHEREAS, Council desires to provide for submission of this proposed amendment to the electors of the Municipality at the May 3, 2022 primary election.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Macedonia, County of Summit and State of Ohio:

Section 1. That the Charter amendment proposed by Council shall be submitted to a vote of the qualified electors of the City of Macedonia at the primary election to be held on Tuesday, May 3, 2022. Such amendment shall read as indicated in Exhibit “A” attached hereto and incorporated herein by reference.

Section 2. That in the event the foregoing amendment to the City Charter is approved by a majority of the electors voting thereon, such amendments shall become a part of the Charter of the City of Macedonia and shall become effective as provided therein; and the present existing sections or part sections of said Charter shall thereby be deemed repealed as they are affected.

Section 3. The ballot for the determination of this issue shall read as follows:

Shall the Charter of the City of Macedonia be amended to authorize Council to hold virtual meetings of Council when Council unanimously determines a public health emergency or inclement weather emergency exists?

_____ Yes

_____ No

Section 4. That the Clerk is authorized and instructed to give notice of the proposed amendments in accordance with Ohio Revised Code Section 731.211.

Section 5. That the Clerk is authorized and directed to certify a copy of this Ordinance to the Board of Elections of Summit County, provided it is passed by a two-thirds vote of Council.

Section 6. That this Ordinance be, and hereby is, determined sufficient authority upon filing with the Summit Board of Elections to cause said Board to proceed to place the herein described Charter issue upon the Macedonia City ballot at the May 3, 2022 primary election; and that such authority be deemed granted to the Board by its receipt of a certified copy of this Ordinance from the Clerk of Council.

Section 7. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of Council, and of any of its committees, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 8. This Ordinance shall become effective upon its adoption by Council and signature by the Mayor or as may otherwise be provided for in law.

PASSED: _____

EFFECTIVE: _____

POSTED: _____

MAYOR: _____
Nicholas Molnar

ATTEST: _____
Jon Hoover, Clerk of Council

**ARTICLE IV
COUNCIL**

Section 4.06 Regular Meetings.

The Mayor shall ensure that at the first regularly scheduled meeting of Council of each year, but not later than January 15th of each year, Council shall convene and organize at the Council Chambers of the Municipality. Council may elect to meet virtually, but only in the event Council unanimously determines a virtual meeting is necessary due to either a public health emergency or due to an emergency caused by inclement weather. The Mayor, or one appointed by the Mayor, shall preside as Chairman. Thereafter, Council shall meet at such times as may be prescribed by its rules, regulations, by-laws, or by ordinance or resolution, except that it shall hold regular meetings at least once during each calendar month. All regular meetings of Council shall be held at the Council Chambers, or virtually as may be authorized pursuant to this Section, and shall be open to the public in accordance with ordinance.

Section 4.07 Special Meetings.

Special meetings of Council may be called as provided by its rules, regulations and by-laws or by ordinance or resolution and shall be open to the public in accordance with ordinance. Special meetings may be held virtually as authorized by Section 4.06 of the Charter.
