

NOTICE of Special Meeting

Thursday, June 25th, 2020 @ 6:00 PM

*Public Comment for the June 25th, 2020 Council Meeting should be sent to Clerk of Council Amanda Trzaska at <u>atrzaska@macedonia.oh.us</u>. Public comment must be received no later than the close of business on June 24th, 2020 and will be subsequently made available to the public.

*Note *

- This will be a Virtual Regular Meeting; we will not be holding session in council chambers.
- Council's virtual meeting will be held through Microsoft Teams access will be available on the City of Macedonia's website www.macedonia.oh.us

Pursuant to CO §121.01(b) Mayor Molnar & Council President Tulley have called a special council meeting for the date and at the time above for the purpose of the following legislative items.

ORD. 34-2020

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT WITH C.A. AGRESTA CONSTRUCTION FOR THE "RIGHT-IN RIGHT-OUT" ACCESS DRIVE INTO AND OUT OF THE CROSSINGS/GOLDEN LINK SHOPPING CENTER

First Rdg: 6-11-2020 Second Rdg: Third Rdg:

ORD. 41-2020

AN EMERGENCY ORDINANCE ACCEPTING THE DEDICATION OF CERTAIN AREAS OF REAL PROPERTY FOR THE "RIGHT-IN RIGHT-OUT" ACCESS DRIVE INTO AND OUT OF THE CROSSINGS AT GOLDEN LINK SHOPPING CENTER

First Rdg: Second Rdg: Third Rdg:

ORD. 42-2020

AN EMERGENCY ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$575,000 OF BOND ANTICIPATION NOTES OF THE CITY OF MACEDONIA, OHIO IN ANTICIPATION OF THE ISSUANCE OF BONDS TO PAY THE PROPERTY OWNERS' PORTION OF THE COSTS, IN ANTICIPATION OF THE LEVY AND COLLECTION OF SPECIAL ASSESSMENTS, RELATED TO THE CONSTRUCTION OF A RIGHT-IN RIGHT-OUT ACCESS ROAD OFF OF STATE ROUTE 8 TO PROVIDE INGRESS AND EGRESS TO THE CROSSINGS AT GOLDEN LINK SHOPPING CENTER, TOGETHER WITH ALL NECESSARY APPURTENANCES AND RELATED IMPROVEMENTS THERETO

First Rdg: Second Rdg: Third Rdg:

ORD. 43-2020

AN ORDINANCE CONFIRMING THE APPOINTMENT BY THE MAYOR OF JASON CHADOCK AS THE DIRECTOR OF PARKS AND RECREATION FOR THE CITY OF MACEDONIA

First Rdg: Second Rdg: Third Rdg:

ORIGINATOR:	ADMINISTRATION	
SPONSOR:		
	CITY OF MACEDONIA ORDINANCE NO. <u>34</u> -2020	
WITH C.A. AC	AN ORDINANCE AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT PRESTA CONSTRUCTION FOR THE "RIGHT-IN RIGHT-OUT" INTO AND OUT OF THE CROSSINGS/GOLDEN LINK SHOPPING CENTER	
safety and welfare o	it has already been deemed necessary and in the best interest of the health fall the City residents to construct the "right-in right-out" access drive integs/Golden Link Shopping Center; and	
	the City previously advertised for bids pursuant to Council authorization for e "right-in right-out" access drive into and out of the Crossings/Golden Lind	
WHEREAS, on May 15, 2020; an	pursuant to law, bids were advertised and received by the City and opened	d
lowest and best bid vout of the Crossings/	it is found and determined that the bid of C.A. Agresta Construction is the rith regard to the construction of the "right-in right-out" access drive into an Golden Link Shopping Center, and Council therefore wishes to authorize the contract with that company for construction of the "right-in right-out" access and best bid.	ıd ie
NOW, THE	REFORE, BE IT ORDAINED by the Council of the City of Macedonia, and State of Ohio:	
as the lowest and bes	That the Mayor is authorized to accept the bid of C.A. Agresta Construction to bid in regard to the construction of the "right-in right-out" access drive integs/Golden Link Shopping Center as set forth in the document attached heret reference as Exhibit "A."	o
and relating to the ad that all deliberations	It is found and determined that all formal actions of this Council concerning option of this Ordinance was adopted in an open meeting of this Council, an of Council and of any of its committees that resulted in such formal action to the public in compliance with all legal requirements.	d
	nis Ordinance shall take effect upon adoption by Council and signature of the rliest period allowed by law.	ıe
	PASSED:	
	EFFECTIVE:	
	POSTED:	
MAYOR:	Nicholas Molnar	

ATTEST:___

Amanda Trzaska, Clerk of Council

ORIGINATOR:	ADMINISTRATION
SPONSOR:	

CITY OF MACEDONIA ORDINANCE NO. 41 -2020

AN EMERGENCY ORDINANCE ACCEPTING THE DEDICATION OF CERTAIN AREAS OF REAL PROPERTY FOR THE "RIGHT-IN RIGHT-OUT" ACCESS DRIVE INTO AND OUT OF THE CROSSINGS AT GOLDEN LINK SHOPPING CENTER

WHEREAS, certain areas have been dedicated to the City of Macedonia in order to construct a "right-in right-out" access drive into and out of the Crossings at Golden Link Shopping Center; and

WHEREAS, it is deemed in the best interest of the health, safety and welfare of all the City residents to accept the dedicated areas as set forth in Exhibit "A" for the construction of the "right-in right-out" access drive into and out of the Crossings at Golden Link Shopping Center.

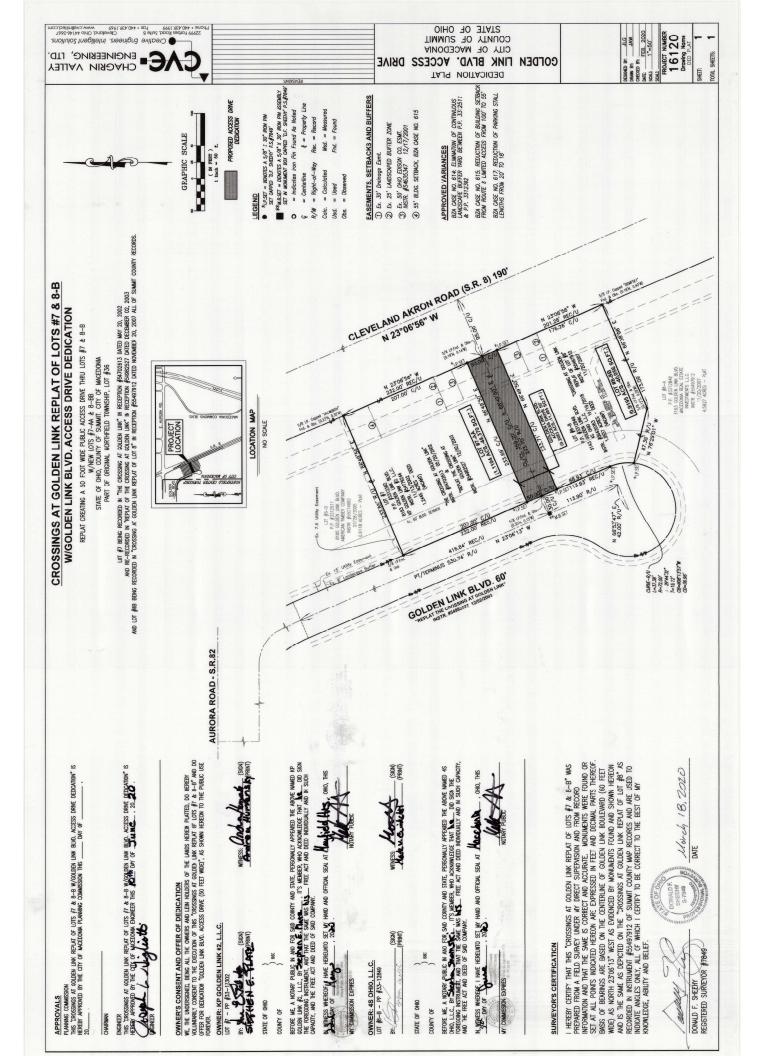
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Macedonia, County of Summit and State of Ohio:

<u>Section 1</u>. That the various dedicated areas of real property for the right-in, right-out access drive into and out of the Crossings at Golden Link Shopping Center and adjacent to State Route 8 have been platted and the same being duly recorded, and are hereby and herein accepted for public use, with any conditions as imposed by the City Engineer upon that development as indicated on the plat that is attached hereto and incorporated herein as Exhibit "A."

<u>Section 2</u>. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of Council, and of any of its committees, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 3. Wherefore, this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, convenience and welfare of the City of Macedonia and the inhabitants thereof, for the reason that it provides for the daily operation of a municipal department, and provided it receives the affirmative vote of four (4) or more of the members elected or appointed to this Council, it shall take effect and be in force from and after the earliest period allowed by law.

ASSED:
FFECTIVE:
OSTED:
icholas Molnar
manda Trzaska. Clerk of Council



ORIGINATOR:	ADMNINISTRATION
SPONSOR:	

CITY OF MACEDONIA ORDINANCE NO. 42-2020

AN EMERGENCY ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$575,000 OF BOND ANTICIPATION NOTES OF THE CITY OF MACEDONIA, OHIO IN ANTICIPATION OF THE ISSUANCE OF BONDS TO PAY THE PROPERTY OWNERS' PORTION OF THE COSTS, IN ANTICIPATION OF THE LEVY AND COLLECTION OF SPECIAL ASSESSMENTS, RELATED TO THE CONSTRUCTION OF A RIGHT-IN RIGHT-OUT ACCESS ROAD OFF OF STATE ROUTE 8 TO PROVIDE INGRESS AND EGRESS TO THE CROSSINGS AT GOLDEN LINK SHOPPING CENTER, TOGETHER WITH ALL NECESSARY APPURTENANCES AND RELATED IMPROVEMENTS THERETO

WHEREAS, pursuant to the Joint Special Assessment Agreement between the City of Macedonia, Ohio ("City") and Northfield Center Township, Ohio, City Council has determined that it should construct a "right-in, right-out" access road off of State Route 8 to provide ingress and egress into and out of the Crossings at Golden Link Shopping Center, together with all necessary appurtenances and related improvements thereto, by the issuance of bonds and notes in anticipation of bonds in a principal amount not to exceed \$575,000; and

WHEREAS, the Director of Finance of the City, as fiscal officer, has certified to this Council that the estimated life of the Improvements (defined below) is at least five years and has further certified that the maximum maturity of the bonds in anticipation of which the notes will be issued is 20 years and that the maximum maturity of notes issued in anticipation of those bonds is the last day of December of the fifth year following the year in which the first notes are issued for the improvements.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Macedonia, County of Summit and State of Ohio that:

- Section 1. It is declared necessary to issue bonds of the City in a principal amount not to exceed \$575,000 to pay the property owners' portion of the costs in anticipation of the levy and collection of special assessments, related to the construction of a right-in right-out access road off of State Route 8 to provide ingress and egress to the Crossings at Golden Link Shopping Center, together with all necessary appurtenances and related improvements (the "Improvements") and paying financing costs therefor.
- Section 2. The bonds shall be dated approximately June 1, 2021, shall bear interest at the now estimated rate of 4% per annum, payable semi-annually until the principal sum is paid, and shall mature as certified by the Director of Finance in his certificate as described above. The first interest payment and the first principal payment on the bonds are currently estimated to be due June 1, 2022.

It is determined that notes (the "Notes") in a principal amount not to exceed Section 3. \$575,000 shall be issued in anticipation of the issuance of bonds for the Improvements. The Notes shall be sold at private sale as provided in Section 5 and shall be in the aggregate principal amount and shall bear interest at the rates fixed by the Director of Finance in the Certificate of Award authorized by Section 5, provided that such rate shall not exceed 4% per annum (computed on the basis of a 360-day year consisting of twelve 30-day months). Interest on the Notes shall be payable at maturity. The Notes shall be dated their date of issuance and shall mature on a date that is between three months and one year, inclusive, from their date of issuance, all as determined by the Director of Finance in the Certificate of Award. The Notes shall not be subject to redemption by the City at any time prior to maturity, unless the Original Purchaser (defined below) requests that the Notes provide for such redemption, in which case provision shall be made for calling the Notes for redemption upon 10 days' written notice to the Paying Agent (defined below) for the Notes or to the Original Purchaser if the Director of Finance is the Paying Agent. In addition, the Notes shall be issued in the numbers and denominations requested by the Original Purchaser, provided that no denomination shall be less than \$100,000, and shall be payable as to both principal and interest at the office of the Director of Finance, or at a bank or trust company designated by the Director of Finance (individually or collectively the "Paying Agent"), without deduction for exchange, collection or service charge; and shall be payable in lawful money of the United States of America. To the extent that at the maturity of the Notes funds of the City are not available in an amount sufficient to retire the Notes, City Council shall pass legislation authorizing the issuance of notes or bonds, the proceeds of which shall be used to retire the Notes.

<u>Section 4</u>. The Notes shall be designated "Tax-Exempt Street Improvement Special Assessment General Obligation (Limited Tax) Bond Anticipation Notes, Series 2020," or as otherwise determined by the Director of Finance in the Certificate of Award. The Notes: shall state the purpose for which they are issued and that they are issued pursuant to this Ordinance; shall be issued in such numbers and denominations as may be requested by the Original Purchaser; and shall be executed by the Mayor and the Director of Finance of the City, provided that such signatures may be facsimile signatures. In the absence of the Mayor, the Notes must be executed by the President of Council.

The Notes, pursuant to the terms set forth below, may also be issued to a Depository (as defined below) for use in a book-entry system (as defined below). The Director of Finance is authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the authentication, immobilization, and transfer of Notes, including arrangements for the payment of principal and interest by wire transfer, after determining that the execution of any such agreements will not endanger the funds or securities of the City, which determination shall be conclusively evidenced by the signing of any such agreement.

If and as long as a book-entry system is utilized: (i) the Notes shall be issued in the form of one note in the name of the Depository or its nominee, as owner, and immobilized in the custody of the Depository; (ii) the beneficial owners in book-entry form shall have no right to receive Notes in the form of physical securities or certificates; (iii) ownership of beneficial interests in book-entry form shall be shown by a book entry on the system maintained and operated by the Depository and its Participants (defined below), and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (iv) the

Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the Council of the City.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book-entry system, the Director of Finance may attempt to have established a securities depository/book-entry relationship with another qualified Depository. If the Director of Finance does not or is unable to do so, the Director of Finance, after making provision for notification of the beneficial owners by the then Depository and any other arrangements he deems necessary, shall permit withdrawal of the Notes from the Depository, and authenticate and deliver note certificates in bearer or registered form, as he determines, to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of Council action or inaction, of those persons requesting such issuance.

As used in this Section and this ordinance:

"Book-entry form" or "book-entry system" means a form or system under which: (i) the beneficial right to principal and interest may be transferred only through a book entry; and (ii) physical notes are issued only to a Depository or its nominee as owner, with the Notes "immobilized" to the custody of the Depository, and the book entry is the record that identifies the owners of beneficial interests in that principal and interest.

"Depository" means any securities depository that is a clearing agency under federal law operating and maintaining a book-entry system to record beneficial ownership of the right to principal and interest, and to effect transfers of Notes, in book-entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

"Participant" means any participant contracting with a Depository under a book-entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

Section 5. The Director of Finance, in accordance with his determination of the best interests of and financial advantages to the City and its taxpayers and conditions then existing in the financial market, consistent with the provisions of this Ordinance, shall establish the terms of the Notes, to be specified in a Certificate of Award and sign the Certificate of Award referred to in Section 3 evidencing the sale of the Notes. The Notes shall be sold in a manner determined by the Director of Finance to the Original Purchaser set forth in the Certificate of Award (the "Original Purchaser") at an interest rate determined by the Director of Finance to be in the best interest of the City and at not less than 97% of the principal amount of the Notes, together with premium and accrued interest on the Notes, if any. In the absence of the Director of Finance, the Certificate of Award may be signed by the Deputy Director of Finance. The Director of Finance may determine to sell the Notes in a private sale to an underwriter, or to a financial institution or other entity or person in a private placement, and may solicit one or more proposals to purchase the Notes. The Director of Finance is authorized to solicit those proposals through a notice of sale or any other method determined by the Director of Finance to be most advantageous to the City, and may award the Notes to the proposer that the Director of Finance determines to be in the best interest of the City. If the Director of Finance sells the Notes in a private placement, this Council authorizes the Director of Finance to select a placement agent for that private placement. The Director of Finance may enter into: (a) a note purchase agreement with the Original Purchaser; or (b) a note placement agreement with the placement agent for the private placement of the Notes.

The Mayor, the Director of Finance, the Law Director and the Clerk of Council, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents, agreements, representations and instruments, and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance. The services of Calfee, Halter & Griswold LLP, Bond Attorneys, Cleveland, Ohio, as Bond Counsel for the Notes are retained, and the Director of Finance shall cause the Notes to be prepared, and shall have the Notes signed and delivered, together with a true transcript of proceedings with respect to the issuance of the Notes, to the Original Purchaser of the Notes upon payment of the purchase price of the Notes. The Director of Finance of the City is authorized and directed to deliver the Notes, when executed, to the Original Purchaser upon payment of the The proceeds of such sale shall be paid into the proper fund and used for the purpose for which the Notes are being issued under the provisions of this Ordinance and to pay those costs set forth in Section 133.15, Ohio Revised Code, and any such costs which are future financing costs may be paid from the same sources from which the principal of and interest on the Notes are paid. Any premium and accrued interest received by the City shall be transferred to the City's Bond Retirement Fund to be applied to the payment of the principal of and interest on the Notes in the manner provided by law.

If, in the judgment of the Director of Finance, a preliminary official statement of the City relating to the original issuance of the Notes, is in the best interest of the City, such a preliminary official statement is authorized to be distributed. The Mayor and the Director of Finance, and either one of them, are authorized and directed to complete and sign, on behalf of the City and in their official capacities, an official statement, with such modifications, changes and supplements from the preliminary official statement as those officers or any one of them shall approve or authorize. Those officers are authorized, on behalf of the City and in their official capacities, to: (i) determine, and to certify or otherwise represent, when the official statement is "deemed final" (except for permitted omissions) by the City as of its date or is a final official statement for purposes of SEC Rule 15c2-12(b)(1), (3) and (4); (ii) use and distribute, or authorize the use and distribution of, those official statements and any supplements thereto in connection with the original issuance of the Note; and (iii) complete and sign those official statements as so approved together with such certificates, statements or other documents in connection with the finality, accuracy and completeness of those official statements.

If, in the judgment of the Director of Finance, the filing of an application for a rating on the Notes by one or more nationally-recognized rating agencies is in the best interest of and financially advantageous to the City, the Director of Finance is authorized to prepare and submit those applications, to provide to each such agency such information as may be required for the purpose, and to provide further for the payment of the cost of obtaining each such rating from the proceeds of the Notes to the extent available and otherwise from any other funds lawfully available and that are appropriated or shall be appropriated for that purpose.

<u>Section 6</u>. The City covenants that it will restrict the use of the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that the Notes will not constitute

arbitrage bonds under Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). The Director of Finance of the City, as the fiscal officer, or any other officer of the City, including the Clerk, having responsibility for the issuance of the Notes shall give an appropriate certificate of the City, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Notes, the facts, circumstances, and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

The City covenants that: (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes; and (b) it will not take or permit to be taken any actions which would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Director of Finance and other appropriate officers of the City are authorized and directed to take any and all actions, make calculations and rebate payments, and take or give reports and certifications as may be appropriate to assure such exclusion of that interest.

Section 7. If requested by the Original Purchaser, the Director of Finance is authorized and directed to execute a continuing disclosure certificate (the "Disclosure Certificate") dated the date of delivery of the Notes and delivered to the Original Purchaser for the benefit of the holders of the Notes (the "Noteholders") and to assist the Original Purchaser in complying with S.E.C. Rule 15c2-12(b)(5), which Disclosure Certificate shall set forth the City's undertaking to provide annual reports and notices of certain events as may be required. The City covenants and agrees that it will comply with and carry out all of the provisions of the Disclosure Certificate. Failure of the City to comply with the Disclosure Certificate shall not be considered an event of default; however, any Noteholder may take such actions as may be necessary and appropriate to cause the City to comply with its obligations under this Section.

Section 8. The Notes shall be full general obligations of the City and the full faith and credit of the City are pledged for the prompt payment of the same. The par value to be received from the sale of the bonds anticipated by the Notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used only for the retirement of the Notes at maturity, together with the interest thereon, and is pledged for such purpose.

Section 9. During the years that the Notes are outstanding, there shall be levied on all the taxable property in the City, in addition to all other taxes, a direct tax annually at the rate not less than that which would have been levied if bonds had been issued without the prior issuance of the Notes. This tax shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes of each of those years are certified, extended or collected. In addition, this tax shall be placed before and in preference to all items and for the full amount thereof. The funds derived from the required tax levies shall be placed in a separate and distinct fund which, together with the interest collected on the same, shall be irrevocably pledged for the payment of the

principal of and interest on the Notes or the bonds in anticipation of which they are issued, when and as the same fall due; provided, however, that in each year to the extent that revenues and special assessments levied to pay costs of the Improvement are available from other sources for the payment of the Notes and bonds and are appropriated for such purpose, the amount of such direct tax upon all of the taxable property in the City shall be reduced by the amount of the revenues so available and appropriated.

- <u>Section 10</u>. It is determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Notes, in order to make them legal, valid and binding obligations of the City, have been done or will have been done and performed in regular and due form as required by law; and that no limitation of indebtedness or taxation, either statutory or constitutional, will be exceeded in the issuance of the Notes.
- Section 11. The City represents that all conditions are met for treating the Notes as "qualified tax-exempt obligations" and that the Notes are not to be taken into account under subparagraph (D) of Section 265(b)(3) of the Code, without necessity for further designation, by reason of subparagraph (D)(ii) of Section 265(b)(3) of the Code and to the extent any portion of the Notes is not so deemed designated, the Director of Finance may so designate such portion in the Certificate of Award. Further, the City represents and covenants that, during any time or in any manner as might affect the status of the Notes as "qualified tax-exempt obligations," it has not formed or participated in the formation of, or benefited from or availed itself of, any entity in order to avoid the purposes of subparagraph (C) or (D) of Section 265(b)(3) of the Code, and will not form, participate in the formation of, or benefit from or avail itself of, any such entity. The City further represents that the Notes are not being issued as part of a direct or indirect composite issue that combines issues or lots of tax-exempt obligations of different issuers.
- <u>Section 12</u>. The Clerk of Council is directed to forward a certified copy of this ordinance to the Fiscal Officer of Summit County and to secure a receipt for the delivery of this ordinance.
- <u>Section 13</u>. The Mayor, Director of Finance, Law Director and the Clerk of Council, as appropriate, are each authorized and directed to prepare, execute and deliver any transcript certificates, financial statements and other documents, agreements, representations and instruments and to take such actions as are necessary or appropriate to consummate the issuance of the Notes as provided in this ordinance.
- Section 14. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the City's Charter, Codified Ordinances and any applicable provisions of Section 121.22, Ohio Revised Code.
- Section 15. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the City, and for the further reason that the immediate issuance and sale of the Notes authorized by this ordinance is necessary to enable the City to commence construction of the Improvements and thereby enhance and promote transportation for the residents of the City; therefore, this ordinance shall be in full

	PASSED:
	EFFECTIVE:
	POSTED:
MAYOR:	Nicholas Molnar
ATTEST:	Amanda Trzaska, Clerk of Council

and approval by the Mayor.

force and effect immediately upon passage of Council by the required three members of Council

ORIGINATOR:	ADMINISTRATION
SPONSOR:	
	CITY OF MACEDONIA ORDINANCE NO2020
	AN ORDINANCE MING THE APPOINTMENT BY THE MAYOR OF JASON AS THE DIRECTOR OF PARKS AND RECREATION FOR THE CITY OF MACEDONIA
Parks and Recreation	the Mayor has appointed Jason Chadock to the position of the Director of for the City of Macedonia pursuant to Article 13.02 of the City Charter, and cessary and in the best interest of the health, safety, and welfare of all City this appointment.
NOW, THE	REFORE, BE IT ORDAINED by the Council of the City of Macedonia, and State of Ohio:
date of employment t completion of a one-	That the appointment by the Mayor of Jason Chadock ("Mr. Chadock") to stor of Parks and Recreation is hereby and herein confirmed, the beginning to be effective on or after the August 1, 2020, conditioned upon the successful year probationary period, and conditioned upon any other terms that may be or. This includes the successful completion a background check and drug test.
Section 2. salary amount of Eig	That Mr. Chadock will be paid pursuant to Paygrade 12, at a starting annual hty-Five Thousand Dollars (\$85,000.00).
leave, which equals I and will be able to util be eligible for all oth effective date of his a not limited to healt	That Mr. Chadock shall be permitted to carry over service credit/seniority on leave, which equals ten years and nine months, and for purposes of sick 20 hours, for the 2020 fiscal year upon the effective date of his appointment, ilize that leave upon prior approval of the Mayor. Further, Mr. Chadock shall er benefits due an employee of the City of Macedonia immediately upon the appointment to the position of Director of Parks and Recreation, including but the care benefits in accordance with pertinent agreements, policies and ting that as of that date he is a full-time employee of the City.
Section 4.	Wherefore, this Ordinance shall take effect and be in force from and after

EFFECTIVE:_____

POSTED:

Nicholas Molnar MAYOR:___

ATTEST:____

Amanda Trzaska, Clerk of Council

the earliest period allowed by law.

May 24, 2020

City of Macedonia Human Resources Department

To Whom It May Concern:

Please accept this letter and resume for the Director of Parks and Recreation position for the City of Macedonia. Currently, I work for the City of Fort Collins, 2019 CAPRA award winner, as the Recreation Manager serving a community of over 170,000 residents. Through this position and my previous employment, I have gained valuable management and leadership skills. I have been in a management position for more than fourteen years and I am seeking the challenges that a director position would afford along with new rewards and building of a department.

With more than twenty years of progressive recreation and supervisory experience I have become a dedicated and diligent leader with a work ethic that is second to none. I am more than capable of handling difficult situations swiftly and taking on a multitude of wide-ranging tasks simultaneously. I pride myself on being a team player and providing strong leadership while developing staff to meet their full potential. Throughout my career I have taken on many challenges including; rebuilding the athletics department game management and cash handling procedures, leader of teams opening several new recreation centers, being an culture engagement champion, Positive Performance Management Instructor, and completed major facility renovations of multiple centers.

Recreation plays an important role in both my professional and personal life, thus it is critical to create the best environment in which, recreation, can be enjoyed by all. This would be a great step forward in my career and I feel that I would be an excellent candidate for the position. I am ambitious and ready to make a major difference in another community.

I hope this letter and resume finds you well in your search for the successful candidate. I thank you for your time and hope to hear from you soon.

Respectfully,

Jason A. Chadock

EDUCATION

Ohio UniversityAthens, OhMaster of Science in Recreation and Sports SciencesAug. 2013

Emphasis: Coaching Education

Bowling Green State University

Bowling Green, Oh.

May 2003

Major: Recreation and Tourism

Relevant Experience

City of Fort Collins, Fort Collins, CO

Bachelor of Science in Education and Human Development

Recreation Manager

February 2016 – Currently

- Operate nationally accredited Senior Center while working for a City that achieved the Malcom Baldrige National Quality Award in 2017 and 2019 CAPRA award winning Parks and Recreation Department.
- For three years oversaw \$2.1 million budget, responsible for oversight of Senior Center, Pottery Studio, Club Tico, and the Adaptive Recreation Opportunity program devised of 10 full-time employees, over 50 part-time, and over 200 active volunteers.
- In 2019 began oversight of \$4.3 million budget and operations for Northside Aztlan Community Center, Foothills Activity Center, The Farm, youth programs, fitness and weight rooms at 4 facilities, licensed preschool and summer camp, and all athletic programs encompassing 10 full-time, over 100 part-time employees, and over 300 volunteers.
- Utilize leadership-oriented approach to building co-workers with efficiency, innovation, professional development, and designing operations and programs around community needs while receiving information through evaluations, public forum feedback, and SAR's.
- Handle administrative duties including policy design, procedure enforcement, and guest service.
- Responsible for overseeing facility improvements, obtaining bids, managing projects, and proposing improvements to Director, Senior Advisory Board, Parks and Recreation Board, Youth Advisory Board, City Manager's Office, and City Council.
- Implement security protocols for building safety, cash handling, completed department Emergency Action Plan and Flip Books, and served 2 years on the department's safety committee.
- Serve on the Parks and Recreation Master Plan Committee, City Core 34 Employee Engagement Champions, Malcom Baldrige Leadership Committee, ADA Parks and Recreation Master Plan and Policy Committee, and the departments RecSquad activity engagement team.
- Serve as leadership link to Activity Plan Committee designing a department wide base for measuring classes/activities and designing templates for new proposals, Onboarding Committee that has designed new standardized methods in training both full and part time employees and Hiring Process Committee.

City of Carrollton, Carrollton, TX

Leisure Services Manager

March 2013 – February 2016

- Oversee a \$4.5 million Leisure Service operation including 2 recreation centers, senior center, tennis center, and a museum encompassing 15 full-time employees, 14 part-time, and over 40 instructors.
- Creatively re-designed staffing structure and operations through Managed Competition while reducing staffing costs, increasing efficiencies, improving quality of operations, and critically analyzing our business practices while instilling dynamic hiring and training to ensure fit to operations.
- Responsible for overseeing facility improvements, obtaining bids, managing projects, and proposing improvements to director and City Council.
- Project lead for City in cooperation with Vermont Systems Inc (VSI) completed installation of RecTrac V3 including development, design, and training of staff for programming and front desk operations.
- Provide progressive and proactive leadership while staying on the cutting edge of operational practices, showing fiscal responsibility, and providing the best quality while meeting the needs of our community.
- Oversee front desk operations including registration through RecTrac, cash handling procedures, audits, guest services, and monthly participation reports.
- Responsible for the development of Leisure Connection our quarterly programming brochure.

• Completed Positive Performance Management program for supervisors and became instructor.

Adams 12 Five Star Schools, Adams County, CO

Athletics Facility Manager

Oct. 2009 - March 2013

- September 2010 completed opening of \$19.5 million, 765,000-gallon competitive pool, the Veterans Memorial Aquatic Center which services the districts 5 high schools and neighboring clubs that participate in swimming, diving, water polo, Special Olympics and synchronized swimming to name a few. Operate Hy-Tek Meet Manager and Colorado Timing Systems.
- Responsible for the oversight of two district stadiums to include school and adult sports activities, rentals, repairs, maintenance, budgetary obligations, concessions and staffing.
- Oversee stadium and field maintenance for both synthetic turf and grass, tracks, parking lots, lighting, and external fields in addition to all playing and maintenance equipment including mowers, trimmers, edger, golf carts, trucks with plows, and stadium utility vehicles.
- Provide leadership, coach, hire, train, and oversee 5 Full Time staff; Stadium Operators, Custodians and an Aquatics Operator. 35 Part Time staff; Head Lifeguards, Lifeguards and Event Assistants
- Assist the district Project Manager with the full development of the Veteran's Memorial Aquatics Center.
- Develop and implement operations, rules, standards and staffing plans for two stadiums and natatorium.
- Develop and implement district cash handling procedures, cash reconciliations for sporting events and rentals, make financial deposits and submit reports as well as monitor monthly budgeting.
- Oversee athletic activity for 5 high schools, 12 middle schools, Colorado High School Athletic Association (CHSAA) and outside entities on contracts, programs and rentals, and provide oversight for football, basketball, swimming/diving, synchronized swimming, water polo, track, lacrosse, and soccer.

City of Brighton, Brighton, Co

Pool Manager

May 2009 - Oct 2009

- Lead aquatics operations at 1 recreation center and 1 outdoor aquatics facility.
- Responsible for staffing and oversight of learn to swim program to include staff training, customer service and registration for private swim lessons including use of RecTrac.
- Supervise, train, hire and evaluate approximately 40 part time staff.
- Train and manage cashiers on all cash handling and customer service procedures and conduct audits.
- Utilize the Becs system 3 and 5 chemical automation units.
- Assist the Aquatics Coordinator with development of 2010 aquatics budget and capital improvement projects. Monitor annual budget along with purchasing responsibilities.

Capital Consultants Management Corporation, Broomfield, Co

Club Director (Parkside Community Center)

Nov. 2007 – Jan. 2009

- Promoted to Club Director June '08', September of '08' completed Parkside Community Center, a \$15.8 million Recreation Center that services family community, Anthem Highlands Community Association.
- Oversee all operations for a building that includes; gymnasium, weight and cardio room, aerobics room, spin room, adult lounge, multi-purpose rooms, outdoor leisure pool and 8 lane 25 yard lap pool, outdoor basketball court, tennis and sand volleyball.
- Hire, supervise, train, and evaluate part-time staff to include; Front Desk and Kid Kare Associates. Additionally, supervise contracted services to include; fitness instructors, personal trainers, pool laborers, lifeguards, landscapers etc. and oversee tennis court, parking lot, and trail maintenance.
- Completed a \$202,000 bid project for strength and cardio equipment to furnish the Parkside Community Center, which was presented to the board and approved.
- Responsible for monthly community presentations on program development and progress/current status updates as well as bi-monthly board presentations.
- Work directly with General Contractor and Director of Land for the home developer in regard to the Parkside Community Center to include weekly construction meetings.
- Designed, developed, and implemented Facility Use Guidelines, Rental and Reservations Policies, general building operations, and front desk and cash handling procedures.
- Designed, developed and executed special events, socials, grand openings, parties and programs. Developed annual "Anthem Turkey Day 5K", hosted 502 participants in inaugural year, Nov. 2008.

• Perform competitive bids for obtainment of supplies and or services.

Fitness Director (Aspen Lodge)

- November 2007 completed opening of \$15.5 million private recreation complex, The Aspen Lodge, for the Anthem Ranch Community Association which services Active Adults ages 55+.
- Direct, develop and implement fitness/wellness programs for an active adult community which includes a fitness room, aerobics room, indoor track, massage room, outdoor pool and spa and indoor 25-yard 4 lane lap pool with an adjacent spa, bocce & shuffleboard courts, tennis courts and 30 miles of community trails.
- Work directly with general and sub-contractors on warranty issues pertaining to the Aspen Lodge.
- Completed FF&E procurement worth approximately \$22,000 for fitness supplies to operate aerobics classes to include land and water-based activity for the Aspen Lodge.
- Responsible for field, tennis court and parks trail maintenance.

City of Greeley Leisure Services Department, Greeley, CO

Recreation Supervisor (Aquatics & Fitness)

March 2006 – Nov. 2007

- Supervise all functions of the aquatics and fitness program that services a community of approx. 85,000 residents and the surrounding communities.
- Responsible for supervising the operations and programming of 5 aquatic facilities comprised of 2 indoor and 3 outdoor pools, a fitness/wellness program that consists of 2 weight rooms, 3 aerobic rooms, and 3 community rooms spread between 2 recreation centers.
- Supervise, hire, train, and evaluate three full time and approx. 110 part-time and seasonal staff.
- Completed the opening and programming of 12.5-million-dollar Family FunPlex, April '06' which includes a 15,000 sq. ft. indoor water park, in addition, opened two renovated outdoor aquatics facilities in '06'.
- Completed two-year \$5.5 capital improvement project which consisted of two pools being converted to splash parks and the building of a new outdoor aquatic center.
- Attend construction meetings as directed by Program Manager and work extensively with the general and sub-contractors with the Family FunPlex and renovation projects.
- Extensive background in dealing with chemical automation systems including the Strantrol system 4, 5, 6 and the BECS system 5, water quality, filtration systems, and pool maintenance.
- Manage and recruit contractors for fitness classes and personal training in addition to supervising a comprehensive city run fitness program.
- Assist the Recreation Program Manager with the oversight and development the Aquatics/Fitness budget, analyzing needs, and solidifying purchases.
- Responsible for all aspects of opening, closing, and maintaining the aquatics facilities including but not limited to: seasonal opening/closing, training of full and part-time staff, programming, mechanical operations and repairs, cash handling and special events.

Recreation Coordinator (Aquatics)

Sept. 2004 – March 2006

- Supervise, hire, train, and evaluate a staff of approximately 70 part time staff members/
- Operate and maintain 1 indoor and 3 outdoor facilities including seasonal opening and closing of the outdoor facilities, chemical balancing, backwashing, and maintenance repairs. Responsible for all maintenance repairs including running chlorine lines, rebuilding chlorine pumps, painting, acid washing, etc. Work extensively with the Strantrol system 4, 5 and 6 for chemical automation.
- Conduct monthly staff In-Service Trainings, teach Lifeguard Training Class, and conduct staff recertification. Train and monitor all cashiers and managers on cash handling and daily close outs.
- Develop programming for new Family FunPlex Recreation Center which opened in April of 2006 and will features a zero-depth pool with play structure, lazy river, activity and lap pool.
- Oversee all swim lesson functions including classes, registration, cancellations, transfers, and refunds.
- Create 4 seasonal brochures, schedule programs, rentals, meets, and swim teams.

CERTIFICATIONS

• American Heart Association First Aid, CPR, AED

COMPUTER SKILLS

• Microsoft office suite, phone, fax, and copier. RecTrac including V3, Class System, ActiveNet, Legistar, When To Work, JD Edwards, Time Clock Plus, and EMS recreation software.