

Civil Service Commission

Special Meeting

April 23, 2024 – 6:00pm

Present: Chairman Mike Hawkins; Commission members Nate Falkenstein and John Potkalitsky.
Also present: Chief Vince Yakopovich, Chief Brian Ripley and Secretary Jon Hoover

Absent: Commission members Shane Barker and Dave Hetrick

Approval of Minutes:

- **Mr. Potkalitsky moved, second by Mr. Falkenstein, to approve the minutes of the February 28, 2024 Annual Organizational Meeting. The motion carried by a unanimous voice vote.**

Old Business: None

New Business:

Chief Ripley stated there has been a recent trend among Fire Departments to alter what is considered the passing time for the physical agility test to seven minutes. Discussion ensued on the reasoning behind the seven-minute time and ramifications moving forward.

Mr. Hawkins provided background information as to how the standard of 4 minutes and 30 seconds for the physical agility test certificate for firefighters came to be.

Chief Ripley stated his preference would be to maintain the current 4 minutes and 30 seconds benchmark and add the Auburn Career Center as an approved testing site, which the Commission accepted.

Chief Yakopovich provided reasoning as to why he would like certain names removed from the current consolidated Patrol Officer Eligibility list.

- **Mr. Hawkins moved, second by Mr. Falkenstein, to remove candidates #5, #8, #9, #10 and #22 from the February 28, 2024 patrol officer consolidated eligibility list. The motion carried by a unanimous voice vote.**
- **Following review and calculation of results of examination, Mr. Falkenstein moved, second by Mr. Potkalitsky, to certify the results of the dispatch examination administered by April 22, 2024. Motion carried unanimously by a voice vote.**

Dispatcher:

1. Shannon Cartier
2. Jennifer Barber
3. Kara Koch
4. Cassidy Andexler

Discussion turned to whether National Testing Network's dispatch examination is effective in evaluating candidates.

Chief Yakopovich requested the Commission re-open the application period for Police & Fire Dispatcher on August 1 as openings for the position still exist.

- Mr. Hawkins moved, second by Mr. Falkenstein, **to re-open the application period for Police & Fire Dispatcher on August 1, 2024. Motion carried unanimously by a voice vote.**

Mr. Hawkins moved, second by Mr. Falkenstein to adjourn the meeting. Motion carried unanimously by a voice vote at approximately 6:28pm

Date: _____

Attest: _____

Jon Hoover, Civil Service Commission Secretary

Presiding Officer: _____

Mike Hawkins, Chairman