

**MACEDONIA PLANNING COMMISSION  
NOVEMBER 15, 2021  
MEETING MINUTES**

**CALL TO ORDER:** Mr. Westbrooks called the meeting to order at approximately 5:30 p.m.

**MEMBERS PRESENT:**

Planning Commission: Mr. Westbrooks, Mr. Schiavone, Mr. Roberts, Mr. Cox, and Mr. Wallenhorst.  
City Planner: Mr. Frantz  
City Fire Inspector: Mr. Bell  
Building Commissioner: Bob Rodic

**APPROVAL OF THE OCTOBER 18, 2021 PLANNING COMMISSION MEETING MINUTES.**

Mr. Cox motioned to approve, Mr. Schiavone seconded, Mr. Wallenhorst and Mr. Westbrooks agreed and Mr Roberts abstained.

**PROPOSED NEW SIGNAGE FOR DUNKIN DONUTS LOCATED AT 815 E. AURORA RD.**

Ms. Eaken with Metis Design represented Dunkin (formerly Dunkin Donuts) located at 815 E. Aurora Rd. presenting a new sign package consistent with the new branding for the business. The signage was modified as suggested by The City Planner Mr. Frantz and found to be acceptable by the Planning Commission. Mr. Cox motioned to approve, Mr. Roberts seconded, and all were in favor.

**PROPOSED FAÇADE CHANGE AT GATEWAY PLAZA LOCATED AT 500 E. AURORA RD.**

Mr. Cipriani with GW Macedonia and Mr. Wasserman from Cupkovic Architecture represented the facia modification project to Gateway Plaza located at 500 E. Aurora Rd., this project includes a new store front for Burlington and a refurbishment and division of the current property, a new traffic pattern, and additional landscape features. The new traffic pattern of the parking area included a modification to the drive approach and driveway entering the site from E. Aurora Rd. The site plan included additional landscape islands near the building site, the removal of the outdoor display area on the west side of the building, and an additional loading dock to accommodate the new Burlington space in the plaza. The applicant addressed the roof and the rooftop screening of the air-handling units by indicating the parapet wall on the façade would be elevated to accommodate the units. The roof drainage pattern will also be modified. The Planning Commission addressed the comments from the City Architectural Advisor regarding the use of EIFS (exterior insulation and finishing system) with the Architectural Standards that are applied to the Town Center business District. Mr. Westbrooks motioned to approve the preliminary plan for the façade and site modifications at Gateway Plaza, Mr. Wallenhorst seconded, and all were in favor.

**ADJOURNMENT:**

Mr. Westbrooks motioned to adjourn at approximately 7:30 p.m., Mr. Schiavone seconded, and all agreed.