

Civil Service Commission

Special Meeting

August 1, 2023 – 5:30pm

Present: Chairman Mike Hawkins; Commission members Shane Barker, Nate Falkenstein, and John Potkalitsky. Also present: Chief Vince Yakopovich and Secretary Jon Hoover

Absent: Commission member Dave Hetrick

Approval of Minutes:

- **Mr. Barker moved, second by Mr. Potkalitsky, to approve the minutes of the June 14, 2023 Special Meeting. The motion carried by a unanimous voice vote.**

Unfinished Business: None

New Business:

Chief Yakopovich was invited to speak to the Commission about the status of the current dispatch eligibility list and efforts to add dispatch staff. Chief Yakopovich gave an update on the attempt to attract dissatisfied dispatchers from regional dispatch centers, stating the “COG” has significantly increased compensation to retain those dispatchers, making it very unlikely Macedonia would be able to attract them to the Department.

Chief Yakopovich then gave a status update on the dispatch eligibility list from December 2022:

Candidate #1 is not desirable based on the candidate’s interview responses and conduct. Candidates #2 and #5 were hired, but #2 had to resign for personal issues that had nothing to do with the Department. Candidates #3, #4, #6 and #7 are no longer interested in the position.

Chief Yakopovich then relayed information that eleven dispatch applicants have put in for a lateral transfer, but since they are not currently classified civil service they would need to take the examination.

- **Mr. Potkalitsky moved, second by Mr. Hawkins to take the necessary steps to hold a new competitive entrance examination for the position of full-time Police & Fire Dispatcher. Motion carried by a unanimous voice vote.**

Chief Yakopovich shared that the Police Department currently has more viable patrol officer candidates for lateral transfer than positions available.

Finally, Chief Yakopovich requested that the Commission allow for full-time dispatchers with two years of experience to be eligible for the Communications and Records Supervisor position.

- **Mr. Hawkins moved, second by Mr. Falkenstein, to approve a competitive promotional examination to be held in order to fill the current vacancy in the newly-created position for the promoted rank of Communications and Records Supervisor pursuant to City Civil Service Rule IV, and waiving and amending the 5-year requirement set forth in Rule IV.C.2.b., second paragraph, so as to allow promotion of any person to the position of Communications and**

Records Supervisor who has served at least two years as a full-time dispatcher in the Police Department. Motion carried by a unanimous voice vote.

Discussion then turned to the protests received from the Police Sergeant written examination.

- **Following review and consideration, Mr. Hawkins moved, second by Mr. Potkalitsky, to deny the challenge for Question #5 and uphold the challenge for Question #48 by allowing both answers 'A' and 'B' as correct. Motion carried unanimously by a voice vote.**

The Commission then discussed the attributes and deficiencies of regional dispatch centers.

Mr. Potkalitsky moved, second by Mr. Barker to adjourn the meeting. Motion carried unanimously by a voice vote at approximately 6:06pm.

Date: _____

Attest: _____

Jon Hoover, Civil Service Commission Secretary

Presiding Officer: _____

Mike Hawkins, Chairman